

March 9, 2025- Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

The Township Board Meeting was called to order by Supervisor Scott at 7:08 pm.
Pledge of Allegiance was recited

10 people in attendance.

Board Members Roll Call:

Trustee: Priscilla LoBretto
Trustee: Andrea Venema
Treasurer: Denise Wilcox
Supervisor Russell Scott
Clerk: Barb Venema

Approval of Agenda: A motion was made to approve the Agenda, with an addition of Letter H under new business (Budget) by Trustee LoBretto , supported by supervisor Scott. Passed.

Minutes and Liabilities: A motion was made by Trustee Venema to approve the minutes and liabilities from the February 9, 2026, and the minutes from the Special Meeting on February 9, 2026. Supported by Trustee LoBretto passed.

Clerk's Report: Have been catching up with all of the office work since my medical leave during the month of January.

The Township Hall rentals have been picking up. Reminder if residents wish to rent for Birthdays, graduations, baby or wedding showers, etc. get your reservations in. Park pavilion is available for rent, also.

At the cemetery we have had a full burial, a cremains burial, and a new full burial tomorrow. Also, an order for a foundation to be put in. Also, a reminder, clean up of winter flowers will be done by April 1.

Alamo Township does not have an election in May.

Treasurer's Report: No Repost was provided,

Bank		Investments:	
General Account:	\$ 299,935.68	Union Bank CD	\$ 255,239.75
Fire Protection:	\$ 163,784.0	Michigan Class -General	\$ 230,195.23
Trust & Agency:	\$ 1,882.0	Fire	\$ 80,231.80
Tax Fund:	\$ 812,229.29	Interest	\$ 4,062.56
Interest	\$ 2,216.79		

Kalamazoo Community Foundation: . Balance in KZF fund is \$319,213.72. The amount available for grants is \$17,056.40

Building Official: Supervisor Scott read the report for February. Slow month, 1 Building permit, 3 Electrical, and 6 Mechanical Inspections.

Planning Commission Meeting

Trustee LoBretto gave a synopsis of the March 3, 2026, meeting.

Fire Dept Report:

Fire Chief Kizer gave the fire report. The Fire Department responded to 42 calls in February. Total fire calls for the year is 136.

Ordinance Report: C. Mihelich gave a verbal report.

UNFINISHED BUSINESS:

a. RCKC Roads to be improved in 2026 in our township.

AB Ave, 7900 ft east of 1st ST

Countryview Dr., 1534 ft east of 8th ST

C Ave, 6th to Ravine

E Ave, 1840 west of 12th ST

A motion was made by Clerk Venema to fix these roads, supported by Treasurer Wilcox. Motion Passed.

b. Exit Gate at Rector Community Park

A motion was made by Trustee Lobretto to fix the exit gate, for \$2,752.00. It would be paid by the Township but paid by the Kalamazoo Fund for the park. It was supported by Trustee Venema. Passed.

c. Principles of Governance (from MTA)

Supervisor Scott read the document. A motion was made by Supervisor Scott to accept this, have the Each board of Trustees sign it, frame it and post it on the office wall. Supported by Treasurer Wilcox. Passed.

NEW BUSINESS

A. General Appropriations Act (Resolution): A motion was made by Trustee LoBretto to accept the Act supported by Trustee Venema. A roll call was taken, Trustee LoBretto, YES, Trustee Venema, YES, Treasurer Wilcox, YES, Supervisor Scott, YES, Clerk Venema, YES, Passed

B. Salary Resolution: A motion was made by Supervisor Scott to accept the Salary Resolution as written, supported Trustee LoBretto. A Roll Call was taken, Trustee LoBretto, YES, Trustee Venema, YES, Treasurer Wilcox, NO, Supervisor Scott, YES, Clerk Venema YES Passed 4 to 1 vote

C. Appraisals Plus Contract Renewal: A motion was made by Trustee Venema, supported by Trustee LoBretto to approve the contract for the next 3 years with the increased fees. Passed.

D. Wilson Mowing and Snowplowing LLC.. contract renewal, A motions was made by Clerk Venema to accept the new contract for 3 years, supported by Treasurer Wilcox. Passed.

E. Retention Schedule for Services: A motion was made to approve the retention list, not approving Civic Assure yet. A contract will be presented to the Board in April. Motion made by Trustee LoBretto, supported by Treasurer Wilcox. A roll call vote was taken, Trustee LoBretto, Trustee Venema, Treasurer Wilcox, Supervisor Scott and Clerk Venema, all voted YES. Passed.

- F. Permitting Municipal Software: Mihelich spoke to the Board about Civic Assure, software he has built for the Township, he is in the testing stages for the building department. Supervisor Scott made a motion to have him prepare a contract for the April Board of Trustees meeting. Supported by Trustee Venema. Passed
- G. Portable Toilets at Rector Community Park:: A motion was made by Trustee LoBretto to a again have two, a regular and one handicap portable toilets, while little league pays for 2 regular portable toilets for this coming summer at the park. Same price as last summer. Supported by Supervisor Scott. passed..
- H. Budget: Supervisor Scott read totals from each category. We will not be approving it tonight. The Fire assessment, and budget for fire department need to be separated. A special meeting will be planned for that

PUBLIC COMMENT:

A citizen complained to the treasurer that his tax check was brought to the township on January 15, but never cashed.

BOARD COMMENTS:

Trustee LoBretto: She attended Pine Gove Board Meeting last Monday. She is encouraging Alamo Residents to attend the Planning Commission Meeting in Pine Grove next Monday, March 16 at 6:00 pm. (Pine Grove Township Hall in Kendall, 26520 Co. Rd 388, Kendall, MI 49062) The prospect of 2,200 acres for a Solar Energy Facility in Pine Gove, and a rumor they are looking at Alamo Township for a Battery Storage Facility.

Treasurer Wilcox: She claimed postal service has been bad for taxes. And had no reason for the missing payments that residents had brought it. She also wanted to inform residents that the Supervisor and Clerk were receiving raises, and the Treasurer was not receiving one.

Clerk Venema: In response to Treasurer, I have received many messages of complaints of not returned phone calls to residents concerning taxes.

Supervisor Scott: Very upset about situation of the Treasurer's office duties, stating she has too many irons in the fire. Our residents don't want to put taxes in a drop box. They want to sent a person.

ADJOURNMENT: Supervisor Scott made a motion to adjourn. Treasurer Wilcox supported the motion. Motion passed.

Adjournment at 8:12 pm.

Submitted by Clerk Barb Venema