

ALAMO TOWNSHIP Board of Trustees Meeting

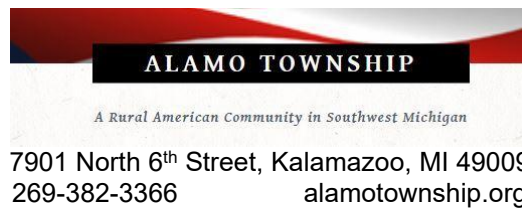
**Monday, January 12, 2026
7:00pm**

Regular Meeting – In Person

Alamo Township Hall

7901 N. 6th Street
Kalamazoo, MI 49009

1. Call to Order – the meeting was called to order at 7pm by Supervisor Russell Scott
2. Pledge of Allegiance – was recited
3. Roll Call: Present were Trustee Priscilla LoBretto, Trustee Andra Venema, Treasurer Denise Wilcox, Supervisor Russell Scott. Absent Clerk Barb Venema
 - a. A motion was made by Supervisor Scott with a second from Trustee LoBretto to excuse Clerk B. Venema from the meeting. The motion was passed.
4. Approval of Agenda: The motion was made by Treasurer Wilcox with a second from Supervisor Scott to approve the agenda as presented with the addition of a letter “f” under new business review of the Prien & Newhof agreement and fee schedule. The motion was passed.
5. Approval of Minutes: a motion was made by Supervisor Scott with a second from Treasurer Wilcox to approve the minutes from December 8,2025 as presented. The motion was passed.
6. Reports
 - a. Clerk – no report available
 - b. Treasurer – reports were provided as a handout; request was made by Supervisor Scott to analyze what funds are available in the Fire Assessment. As an estimate of more than \$30,000 is projected to be needed to purchase 800-Megahertz (MHz) band radios to transition the fire department from the current VHF radios due to changes at Central Dispatch.
 - c. Building Department
 - i. Building Permits – 4 for the month, 60 YTD, down 4 (64 total) from 2024
 - ii. Electrical Permits – 6 for the month, 47 YTD, down 7 (54 total) from 2024
 - iii. Mechanical Permits – 7 for the month, 78 YTD, up 5 (73 total) from 2024
 - iv. Building department software development continues, now ready to trial with new applications
 - d. Planning Commission – elections were held and Emily Gilroy will remain the Chairperson. Education around solar and battery storage continues.



- e. Fire Department report:
 - i. Busy finish to the year due to an increase in weather-related calls, 582 calls for 2025
 - ii. Central Dispatch radio conversion plans to move from VHF to 800 MHz radios – cost and possible reimbursement for 75% up to \$5,000 per radio. Low end radio cost \$6,200 each for a portable, \$8,000 for a mobile unit. State Licensing fees \$250 for each radio. Will also need to increase insurance coverage due to change in value. VHF radios would still be needed when working with Gobles and VanBuren County.
 - iii. 111 is projected to be leaving to the East side of the state for warranty work on Wednesday January 14 for an estimated 2-3 weeks
 - f. Captain Baker from the Kalamazoo County Sheriff's Office shared educational literature about prevention of scams and fraud. Supervisor Scott asked if on a future date Captain Baker would do a presentation for the board and public on this topic would do, a date to be set later in the spring. Park and ride camping issues were discussed. This work is collaborative with Michigan State Police, Michigan Department of Transportation and the Kalamazoo County Sheriff's office.
 - g. Ordinance Report – provided in the packet, number of calls is down
7. Unfinished Business
- a. Museum Property - discussion
 - i. Appraisal is still pending
 - ii. Originally commercial zoning now R1 – spot zoned
 - iii. Discussed if this could be sold to provide revenue
 - Current storage for Park, Little League and Cemetery
 - Would need to balance the cost of obtaining alternative storage
 - iv. 28 acres also available on C Avenue from a former gravel pit the Township could consider selling for revenue
 - v. Motion made by Supervisor Scott with second from Trustee A Venema to keep museum property unless there is an emergent revenue need. Treasurer Wilcox did not support. The motion was passed.
8. New Business
- a. Proposed Planning and Zoning fee schedule reviewed. A motion was made by Trustee A. Venema to approve the Planning and Zoning fee schedule as presented with a second from Trustee LoBretto. The motion was passed.
 - b. RCKC – local Road Participation Fund Program
 - i. Par fund request proposed by RCKC for Alamo Township \$85,172.00
 - ii. Discussion that \$109,000 of ARPA funds was left from the 8th Street work, will learn Jan 20 if those can be used by Alamo for 2026 road work
 - iii. Discussion will need to be had to learn if gravel can be donated for upgrades from the gravel pit to help lower costs



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- iv. Motion was made by Trustee LoBretto to commit the requested \$85,172.00 to the KCRC par fund with a second from Trustee A. Venema. A roll call vote was taken Trustee LoBretto – yes, Trustee Venema- yes, Treasurer Wilcox – no, Supervisor Scott- yes, the motion was passed.
 - c. RCKC proposed Capitol Improvement Plan was included. More funding information is to be learned at the January 20th meeting. No action taken.
 - d. Dates for 2026 Township Junk drop off were shared. May 2, August 15 and October 17. All will be at the Waste Not Recycling Center on Ravine Road
 - e. Article regarding Headlee roll back was shared as informational
 - f. Prein & Newhof professional 2026 services agreement and fee schedule were reviewed. Motion made by Supervisor Scott with a second from Treasurer Wilcox to approve the agreement as presented. The motion was passed.
9. Public Comment
- a. Chief Kizer clarified the possible 800 MHz radio reimbursement was only for the period 2026 & 2027
 - b. Regional grants are also being sought to help defray the cost
 - c. Current VHF radios will remain in use for calls with Gobles as there is no resale value
10. Board Comments:
- a. Supervisor Scott shared the Landis report findings regarding the G Avenue gravel pit. This report is paid for by gravel pit ownership. Wishing Clerk B. Venema a speedy recovery.
 - b. Treasurer Wilcox – no comments
 - c. Trustee A Venema – no comments
 - d. Trustee LoBretto – learning more from webinars about battery storage and data centers
 - e. Supervisor Scott shared a couple of the 2025 top call types from Captain Baker
 - i. Number 1 was to check welfare
 - ii. Number 2 property damage accidents
11. Adjourn: A motion was made by Treasurer Wilcox with a second from Supervisor Scott to adjourn the meeting at 8:19 PM. The motion was passed.