

March 10, 2025- Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

Board Members Present:

Trustee: Priscilla Lobretto
Treasurer: Denise Wilcox
Clerk: Barb Venema
Trustee: Andrea Venema
Supervisor Russell Scott

The Township Board Meeting was called to order by Supervisor Scott at 7:10 pm.
Pledge of Allegiance was recited.

10 people in attendance.

Citizens Comments: None

Minutes for February 10, 2025, Special Meeting at 5pm, and 7pm meeting and Liabilities, Trustee Lobretto made a motion to accept, with one correction of a time on the Special Meeting minutes. Clerk Venema supported. Passed.

Clerk's Report:

We had 2 full burials in the last week. We have an election coming on May 6, 2025

Treasurer's Report:

Tax Fund:	\$ 632,400.34
Trust & Agency:	\$ 16,438.05
Fire Protection:	\$ 127,075.72
General Account:	\$ 791,515.76

Kalamazoo Community Foundation: as of 3/10/2025. Amount available is \$23,543.22

Building Department Report: February, 2025

Building Permits	2	\$198.00
Electrical Permits	4	\$365.00
Mechanical Permits	4	\$320.00
Zoning/Compliance Permits		\$ 0.00
Totals	10	\$883.00

Planning Commission Meeting

The March 4, 2025 meeting was cancelled. Supervisor Scott stated that he has sample ordinances to give to the Planning Commission to review, pertaining to solar, wind and battery storage.

Fire Dept Report:

Fire Chief Kizer gave the fire report. The Fire Department responded to 45 calls in February. Total for the year Fire calls: 106.

Ordinance Report: We received a report from Ordinance Enforcement Officer, for February, 2025. For Information.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

Millage Proposal, Supervisor Scott informed the residents that there will be a millage on the ballot on May 6, 2025, it would be an additional 0.75 operating millage.

Cemetery Mowing Bids: We received 2 bids for the cemetery mowing. We reviewed them as a board. A motion was made by Treasurer Wilcox to go with New Life Property. Supported by Supervisor Scott. Passed. Another motion was made by Treasurer Wilcox to go with the 3 year contract from New Life Property. Supported by Trustee Lobretto. 4 yes, 1 no vote. Passed.

Retention Schedule: Supervisor Scott read the list of companies that we will retain their services for the next year. A motion was made to approve the list, but removing IT SERVICES, Supervisor Scott made the motion, it was supported by Trustee Venema. Roll Call Vote was taken, Trustee Lobretto, YES, Trustee Venema, YES, Treasurer Wilcox, YES, Supervisor Scott, YES and Clerk Venema, YES. Supervisor Scott stated that Treasurer Wilcox will be in charge of getting another bid for IT SERVICES, and it will be voted on at the April Board meeting.

Back up Mowing Services for Rector Community Park: We received 2 bids for mowing at the Rector Community Park, as a back up company only. A motion was made by Treasurer Wilcox to hire Wilson Mowing & Snowplowing LLC., \$300 per a mow, and \$20 if trash needs to be cleaned up. It was supported by Trustee Lobretto. Passed.

Salary Resolution: Supervisor Scott read the resolution for Salaries. A motion was made by Trustee Lobretto to approve it as read, supported by Treasurer Wilcox. A roll call vote was taken, Trustee Lobretto, YES, Trustee Venema, YES, Treasurer Wilcox, YES, Supervisor Scott, YES, Clerk Venema, YES. Passed.

General Appropriations Act and Expenditure Authority: Supervisor Scott read it out loud. A motion was made by Supervisor Scott made a motion to approve the act. It was supported by Treasurer Wilcox. Roll Call Vote was taken: Trustee Lobretto, YES, Trustee Venema, YES, Treasurer Wilcox, YES, Supervisor Scott, YES, Clerk Venema, YES, Passed.

Building, Mechanical & Electrical Fees: Submitted by our Building Inspector, Kevin Cardiff, a new chart of updated charges for services. A motion to approve these was given by Trustee Lobretto, and supported by Trustee Venema. Passed.

Proposed Amendments for 2024-2025 budget year: Budget amendments were reviewed at the Special Meeting at 6:15 pm, earlier this evening. A motion was made to approve these budget amendments by Treasurer Wilcox, Trustee Lobretto supported. Passed.

Budget 2025-2026: The new budget was reviewed at the Special Meeting earlier this evening at 6:15 pm. A motion was made to approve the budget with just a couple of minor changes that were made. The motion was made by Trustee Venema, Supported by Trustee Lobretto. A Roll Call Vote was taken: Trustee Lobretto, YES, Trustee Venema, YES, Treasurer Wilcox, YES, Supervisor Scott, YES, Clerk Venema, YES, Passed.

Salary Pay: A motion was made by Treasurer Wilcox to get paid twice a month, instead of once. Salaried positions only. Supported by Supervisor Scott. Passed.

Tree Removal at Rector Community Park: Dead trees on the west side of parking lot will be removed and new space will be used for additional parking. Residents are donating their time and use of equipment for this project. Fuel will be paid for during this project. Trees will be burned and will be chipped. Chips will be used on the trails.

Rector Community Park/Alamo Little League Clean Up Day: Saturday, April 19, 9 am to 1 pm. Anyone is welcome to come and help. More information is on Alamo Township's Website, on the bulletin board in front of the Township Hall.

Michigan Township Association Annual Conference, the office will be closed March 31, April 1, 2 & 3. BUT... Kevin Cardiff, building inspector will be in the office, Monday and Thursday, 9am to 11am.

Citizen Comments: How will you let the residents know about the upcoming millage? On the website and information at Township Office, and there will be a mailer.

Fire Chief Kizer stated that there would be a controlled burn of a field near 8th St. and F Ave.

Board Comments: None.

Clerk Venema made a motion to adjourn. Treasurer Wilcox supported the motion. Motion passed.
Adjournment @ 8:14 pm.

Respectfully Submitted, Clerk Barb Venema.

DRAFT