

January 13, 2025- Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

Board Members Present:

Treasurer: Denise Wilcox
Clerk: Barb Venema
Trustee: Andrea Venema
Supervisor Russell Scott
Trustee: Priscilla Lobretto

The Township Board Meeting was called to order by Supervisor Scott at 7:01 pm.
Pledge of Allegiance was recited.

6 people in attendance.

Citizens Comments:

A citizen commented on the Alamo Website, about the write up about the Rector Community Park, and about a pile of dirt, near the exit of the park.

Amendment to Agenda: A motion was made to amend the agenda to discuss Planning Commission cancelling February meeting, during Planning Commission's report. Also, add a letter G to the new business. Approval of quotes for a restricted report on 2 properties. Supervisor Scott made the motion, supported by Clerk Venema. Passed.

Consent Agreement

A. Minutes for December 9, 2024, and Liabilities, Trustee Lobretto made a motion to accept. Trustee Venema supported. Passed. Treasurer Wilcox made a comment about Consumer Energy bills not on the report.

Clerk's Report:

We have a few foundation orders that are waiting for the cemeteries. Since we have full fledged winter now.

Treasurer's Report:

Tax Fund:	\$ 658,333.96
Trust & Agency:	\$ 15,953.89
Fire Protection:	\$ 55,891.09
General Account:	\$ 945,222.53

Kalamazoo Community Foundation: as of 1/13/2025. Amount available is \$23,513.48

Building Department Report: December, 2024

Building Permits	2	\$8,733.00
Electrical Permits	5	\$850.00
Mechanical Permits	10	\$995.00
Zoning/Compliance Permits		\$ 0.00
Totals	17	\$10,578.00

Planning Commission Meeting

Trustee Lobretto gave a brief synopsis of the minutes from the January 7, 2025 meeting. Since three members of the Planning Commission will not be able to be at the February Meeting, a motion was made by Supervisor Scott to cancel the meeting on February 4, 2025. Supported by Treasurer Wilcox. Passed. It will be put on the website, also.

Fire Dept Report:

Fire Chief Kizer gave the fire report. The Fire Department responded to 50 calls in December. Total for the year was 576. Fire Chief Kizer is recommending to hire Carson Stutes. Clerk Venema made a motion to hire him, supported by Supervisor Scott. Passed.

Ordinance Report: We received a report from Ordinance Enforcement Officer, for December, 2024. For Information.

OLD BUSINESS:

Appointment of Supervisor Scott to be able to appoint the Construction Board Appeals Committee. Motion was made by Trustee Venema to appoint, supported Trustee Lobretto. Passed.

Supervisor Scott made a motion to appoint the Construction Board of Appeals Committee, they would be paid \$150 per meeting, plus mileage, supported by Clerk Venema, Roll call vote was taken, all present voted YES, Passed. Members on this Construction Board are Mike Alwin, David Leroy and Randy Schmeling. It was adopted.

NEW BUSINESS:

Metro Act Permit for Midwest Energy and Communications, our attorney looked this over and it was in good order. Trustee Lobretto made a motion to accept the permit as written, supported by Trustee Venema, passed.

Prein and Newhof Contract for 2025: They submitted their contract for 2025, a motion was made by Treasurer Wilcox and Supported by Supervisor Scott. Passed, accepted and adopted.

Registration for Michigan Township Association's Conference: To be held in Grand Rapids, DeVos Place, on March 31, April 1, 2 and 3, 2025. Supervisor Scott said he would send an email to the Board members, if they want to be registered for the Conference, they can respond and the clerk will register everyone.

Office Printer and Fire Station Printer: Discussion has been on going about keeping current copiers with lease, or to return them and buy 2 new Brother copiers outright. A couple of motions were made and then rescinded due to conflict over too many things included in the motion. A motion was made to end our lease with D.L. Gallivan by Trustee Lobretto, supported by Treasurer Wilcox. Another motion was made by Trustee Lobretto to follow Christopher Mihelich's recommendation to buy 2 new Brother copiers. Supervisor Scott supported. Roll call vote was taken: Trustee Lobretto, YES, Trustee Venema, NO, Treasurer Wilcox, NO, Supervisor Scott. YES and Clerk Venema, YES. It passed 3 to 2.

Cooper Township Master Plan Letter: The Board accepted the letter that Cooper Township will be starting to work on a Master Plan. The Planning Commission passed the letter on to the Board.

Resolution adopting Township FREEDOM of INFORMATION ACT (FOIA) Procedures and Guidelines: Recommended by our attorney. A motion was made to accept this resolution by Supervisor Scott, supported by Trustee Venema. Roll call vote was taken, All 5 members voted YES, passed.

Restricted Appraisal Reports: A motion was made to accept quotes for restricted appraisal reports for 2 properties. One is the museum land, and land on C Avenue that the Alamo Township owns. Trustee Lobretto made a motion to accept the quotes, supported by Treasurer Wilcox. Passed.

Citizen Comments: None

Board Comments:

Trustee Lobretto: It has been a month of learning. The New Members Class that MTA offered was very good.

Trustee Venema: Working on getting files in order.

Treasurer Wilcox: She feels that we are letting the taxpayers down by not keeping the current copier.

Clerk Venema: Trying to get caught up, always busy.

Supervisor Scott: Busy with budget, maybe someday we can get our records digitalized.

Treasurer Wilcox made a motion to adjourn. Clerk Venema supported the motion. Motion passed.
Adjournment @ 8:12 pm.

Respectfully Submitted, Clerk Barb Venema.