

February 8, 2021 - Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

Board Members Present:

Supervisor: Gail VanderWeele
Treasurer: Mary Stoneburner
Clerk: Cindy Snyder
Trustee: Jason Scheffers
Trustee: Russell Scott

The Township Board Meeting was called to order by Supervisor VanderWeele at 7:55pm via Zoom.

Consent Agenda:

- A. January 2021 Minutes
B. Approval of Liabilities
Trustee Scheffers made a motion to approve Minutes and Liabilities. Treasurer Stoneburner supported - motion passed.
Add Fire Quote/Condition to Agenda. – Supervisor VanderWeele made a motion to add & motion passed.
Add Kal Comm Foundation to Agenda.

Received Reports:

Clerks Report:

- 3 Burials for the month.
- Worked on Web Redesign proposals.
- State has added Changes to QVF Database.

Treasurer Report:

First National Bank:

Insured Cash Sweep: \$136,370.38
CD: \$264,390.91
Current tax: \$728,434.75
Trust & Agency: \$ 36.05
General Account: \$109,712.61
Fire Withholding: \$13,058

Kalamazoo Community Foundation: \$245,410.50 As of January 2021.

Summer Taxes – Township received Admin Fee \$26,105, Winter Taxes Received \$94,592 & received Admin Fee \$15,029 for a total of \$135,727.

Building Department Report:

Building Permits	0	\$0
Electrical Permits	4	\$500
Mechanical Permits	5	\$490
Zoning/Compliance Permits	0	\$ 0
Totals	9	\$990

Fire Department Report: (Chief Kizer reported):

For the month of January 2021, Alamo Fire Department responded to 42 Incidents. The nature of these calls are as follows:

Incidents:

- 19 EMS calls
- 14 PI Accidents
- 2 Initial Aids 1 – Cooper, 1 - Oshtemo
- 4 Dispatched/Cancel
- 3 Misc.

Training:

- 1/18 Truck Checks & Fire Dept Trivia

Operations:

- All Trucks have been serviced. There are a couple concerns. See Attached.
- Quotes for station windows.
 - Howe Patio - \$4228
 - VanDam & Krusinga - \$7,547.73
 - Cochran Glass \$11,452

I recommend we accept the Howe Patio Bid. Trustee Scheffers made a motion to approve the Howe Bid and Clerk Snyder supported – motion passed.

Personnel:

- Firefighter Sargent has been dropped from academy due to work conflicts.
- Robert Havenaar – Township resident – Has Firefighter 1 & 2 completed. Still Needs MFR. He served on Northwood Fire previously. Supervisor VanderWeele made a motion to approve to Hire Robert Havennar and Treasurer Stoneburner supported – Motion Passed.

Public Relations / Fire Prevention:

- No public relations to report.

Planning Commission Meeting - Trustee Scheffers reported:

- American Campground Expansion of 75 Campsites – Approved with a contingency plan required for Fire Dept., Lighting and Natural Barriers.
- Property of 2 Duplexes and special exception to Duplexes, need to be re-written with exception.

ROADS Selections – Road Submitted from KCRC were:

- Recommended:
 - Owen Dr. Chip Seal, Fog Seal \$67,421
 - Country View Overlay \$45,318
 - F Avenue Chip Seal, Fog Seal \$29,995
 - EF Ave Chip, Fog Seal \$30,726
 - G Avenue Crack Fill, Chip & fog Seal \$2,045
 - AB Avenue Crack Fill, Chip, Fog Seal \$9,369
 - AB Avenue HMA Overlay \$64,170
- PAR Fund = \$70,389
- 5 Roads that were **Selected** by The Township Board Are:
(Owen Drive, Country View Drive, F Avenue, EF Avenue, G Avenue)
\$175,505 – \$70,389 PAR Funds = Township Owe \$105,116
Clerk Snyder made a Motion to approve the 5 Roads recommended by Kal County Road Commission. Trustee Scheffers supported – Motion Passed.

Policy Matters – Will use Policy Matters as a Guideline As issues come up, will deal with issues as they come up and if fraudulent then we will contact Attorney.

Supervisor VanderWeele made a Motion to Use Policy Matter as Guideline and Trustee Scott supported - Motion Passed.

Rector Community Park Upgrades – Need to get a contact on how to access the Foundation Funds.

NEW BUSINESS:

- Fire Truck Plan:
 - o Condition
18 Years Old and the Frame is rusted to Dangerous Levels (1/16th thick). DOT would not approve. Advisement from Board as to Replace the Truck or Repair it \$100,000. (replace frame) Cannot sell as it is not worth scrap value \$10,000. Backup Engine is 31 yrs old. Do we still put \$100,000 in truck to repair (6-8 Months) and buy a new truck? (1yr to build) or scrap Truck and Buy New Truck. Another Discussion, keep in mind that we would spend \$100,000 but still have 18 yr. old truck. If we buy a new truck, would like to eliminate Truck 181.

- Finance -
We have a Couple of options. We can assess the taxpayers for remainder of truck. We as a Board can also approve a Millage for a New Fire Truck. The Fire Dept will present their Fire Truck Quotes for March Meeting.

- Household Hazardous Waste Center
 - Contribution – Do we want to pay \$3,200 for residents to drop off their Hazardous Waste?
Supervisor made a motion to pay the \$3,200 Annual for Hazardous Waste to Kalamazoo County and Treasurer Stoneburner supported – motion passed.

 - Township Website Design
 - STG
 - Gibson Creative, LLC
 - Proud CityClerk Snyder made a Motion to Redesign our Website and Maintain from Gibson Creative for \$4,750 and Trustee Scheffers supported. Motion passed.

 - Accept 3 Yr. Bids – Contractual Services (Snow Removal, Mowing,) Supervisor VanderWeele made a motion to accept a Policy for a 3 yr. Bid for Snow Removal and Mowing. Trustee Scheffers Supported – motion passed.

 - Junk Day – March 20 – Saturday. Will need to specify what junk can be accepted. Residents will have to get the junk out and throw in the Compactor Trucks. Supervisor VanderWeele made a motion to approve junk day on March 20. Trustee Scheffers supported – Motion passed.

- Zoom Meetings – Continue until COVID-19 Restrictions are lifted.

BOARD Of Trustees Comments

- Trustee Scott said we need to plan on new Fire Truck and how we will finance.

Adjournment

Clerk Snyder made a motion that we adjourn at 9:55 PM. Treasurer Stoneburner supported.