

RENTAL/RESERVATION FOR Alamo Township Hall

LOCATED AT 7901 N 6th St, ALAMO TOWNSHIP

ALAMO TOWNSHIP OFFICE, 269-382-3366

RENTAL FEE: \$150.00, and a REFUNDABLE SECURITY DEPOSIT: \$150.00, both checks or cash are required at the time of reservation. MAKE CHECKS OUT TO: ALAMO TOWNSHIP. Security deposit will be returned within 2 weeks, if premises are found to be without any damage.

NAME/CONTACT PERSON _____ (MUST BE ALAMO RESIDENT)

(Must be 21 years of age or older) (Photo ID required) Copied by office _____

ADDRESS: _____

PHONE: _____

RESERVATION INFO NEEDED:

PURPOSE _____

REQUESTED DATE: _____

ARRIVAL TIME _____ AM/PM DEPARTURE TIME _____ AM/PM

Time includes Set Up and Clean Up.

ANTICIPATED ATTENDANCE _____ MAXIMUM OCCUPANCY IS 100 PEOPLE.

****I will be present at the event during the entire rental period and assume liability for any and all damage to the property. Initials: _____**

****I have read and comply with the rules for use of the TOWNSHIP HALL.**

(See attached paper with the rules and information) Initials: _____

****There will be a \$30.00 charge if your check not cashable.** Initials _____**

Signature _____ Date _____

Rev. 7/2023

The hall may not be used for sales of merchandise and/or services, for political campaigning or gambling. Parking lot is used for parking vehicles only.

