

## September 12, 2022 - Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

The Township Board Meeting was called to order by Supervisor VanderWeele at 7:04 pm. Pledge of Allegiance was recited.

Four people were in attendance, Mark Worden from KCRC, Craig Pennings, Fire Chief Kizer and 1 Alamo resident.

### Board Members Present:

Supervisor: Gail VanderWeele

Treasurer: Mary Stoneburner

Clerk: Barb Venema

Trustee: Russell Scott

Trustee: Jason Scheffers

### A. Minutes

Trustee Scheffers made a motion to approve the minutes, Trustee Scott supported. Passed.

### B. Approval of Liabilities

Trustee Scott made a motion to approve the liabilities, for August. Treasurer Stoneburner supported. Passed

### Received Reports:

**Clerks Report:** Death Report: 1 death in July, 2 deaths in August.

The clerk has been cleaning up and sorting old Election Files/Paperwork. Updating Election instruction manuals. Clerk is receiving some applications to vote for the November Election. We will be sending out applications to those that did not fill out a dual election application prior to the August Election. Getting prepared for the November 8, Election.

Clerk has been working on the cemeteries. Enjoying while learning all of the processes. I have gone out and marked graves, myself. Many aspects to the cemetery job.

### Treasurers' Report:

Insured Cash Sweep: \$ 365,280.69

Current tax: \$ 244,906.02

Trust & Agency: \$ 835.05

General Account: \$ 509,993.22 including ARPA Funds

Fire Withholding: \$

**Kalamazoo Community Foundation:** \$247,665.19 As of July 31, 2022

## Building Department Report: August 2022

Building Permits	11	\$1,831.00
Electrical Permits	6	\$ 660.00
Mechanical Permits	15	\$1,370.00
Zoning/Compliance Permits	1	\$25.00
<b>Totals</b>	<b>33</b>	<b>\$3,886.00</b>

### Planning Commission Meeting

Planning Commission did not meet in August.

### Fire Department Report

Given by Fire Chief Kizer

For the month of August, 2022, Alamo Fire Department responded to 59 Incidents. The nature of these calls are as follows:

Incidents:

- 25 EMS calls
- 7 PI Accidents
- Initial Aids
- 7 Misc.
- 1 Fire(car fire)
- 5 Dispatched/cancelled
- 16 Power line/tree down

Year to Date calls: 322

Training:

- 8/03 Cancelled (due to weather)
- 8/17 River Rescue Tactics (with Plainwell Fire)
- We have met with Gobles Fire and have tentative plans to use their training facility in the future.

Operations:

The department came together with the organization of Steve E. and Mike F. and painted the meeting room at the station. It looks awesome and stand tall now.

Personnel:

No personnel situations to report.

**Public Relations/Fire Prevention:**

The 75<sup>th</sup> year celebration took place on Sunday, Sept 11, 1pm to 4pm. It was a very nice celebration with 100 to 150 people in attendance. Food was very delicious. Former firefighters and chiefs were in attendance.

**Fire Department Cadet Program:**

In process yet.

\*Extrication Equipment bids will be coming shortly.

\*Trustee Scheffers will be contacting Esper Electric about removing the old pole, where a siren is. Will be saving the siren. Pole may fall if not removed.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Mark Worden** from KCRC spoke to us about what to do about DE Ave. Deep ditches, narrow road, drainage for ball park. After some discussion it was recommended to leave the ditches for optimal drainage, otherwise ball fields in Rector Community Park would flood. Eventually nature will take its course and growth will keep ditches from erosion. Reflector poles will be replaced along the road.

**Craig Pennings LLC**, was here to present a bid and information about possibly going with him and his company for a new website for the township. We will continue to look at his information.

Supervisor VanderWeele went to her computer to print off information about new phones and system that was to be received from Chad Johnson, MOSS. In the meantime, Clerk Venema explained to the rest of the board details, costs that were presented to the Clerk and Supervisor on Aug 29, 2022. Treasurer Stoneburner made a motion for the Supervisor VanderWeele and Clerk Venema to make decisions and order the phone system. Supported by Trustee Scheffers.

**ARPA Funds**

Deputy Supervisor VanderWeele presented maps, drawings and stats on purchasing land behind the Alamo Center Cemetery. The Board of Trustees are interested in purchasing 3.44 acres rather than 1 acre. Deputy VanderWeele was given permission to check with the owner of the land and get cost, etc for the next month's meeting. We have ARPA funds, plus we have it in the current budget for purchasing cemetery land. Supervisor VanderWeele stated " We have to look to the future of our Township".

Deputy Supervisor VanderWeele also presented 2 bids for cleaning up trees, branches, stumps, brush in the 3 cemeteries in our township. A motion was made by Trustee Scott to accept the bid from JD Treeworks, for the price of \$4,050.00. Supervisor VanderWeele supported the motion. Passed. All tree work extra that needs to be done-can be added accordingly.

A separate bid was presented from JD Treeworks for \$1,400.00, for the removal a large dead tree in the Alamo Center Cemetery, Supervisor VanderWeele has to check if this cost includes all removal, stump grinding, and haul away. He will check with JD Treeworks.

Trustee Scott suggested we look at the tree cleanup at the cemeteries every September.

Expansion of Rector Community Park's parking area was discussed. A bid from Mulders Landscape was presented. It was suggested we get our allotment of free gravel from Aggregate, to use for the expanded area. It was suggested we obtain money from the Kalamazoo Foundation to pay for our project. A motion was made by Trustee Scott to accept the quote and use the balance of funds from the Kalamazoo Foundation to complete the project and to use Aggregate for the gravel. Tax needs to be removed from the bid, as well as the cost quote for gravel. Trustee Scheffers supported. Passed.

Clerk Venema presented a chart for paying Fire Fighters for their service during covid. We would reward them according to the number of calls they went on. Supervisor VanderWeele made a motion to accept and pay these checks. Clerk Venema supported the motion. Roll call vote was taken: Trustee Scheffers, yes, Treasurer Stoneburner, yes, Supervisor VanderWeele, yes, Trustee Scott, yes, Clerk Venema, yes. Motion passed.

**Assessor Forms:**

Forms were in the Board of Trustees packets from Assessor Chad Razmus and Building Inspector Kevin Cardiff. They presented new fees for Land division,(\$300), Street number (\$40), and Boundary Adjustment (\$150), Property Combination (\$150). Supervisor VanderWeele made a motion to approve forms and pricing, Trustee Scott supported the motion. Passed.

**Board Comments;**

**Adjournment**

Treasurer Stoneburner made a motion to adjourn. Trustee Scheffers supported the motion. Motion passed. Adjournment @ 9:07 pm.

Respectfully Submitted, Clerk Barb Venema,