

March 13, 2023- Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

Board Members Present:

Supervisor: Gail VanderWeele
Treasurer: Mary Stoneburner
Clerk: Barb Venema
Trustee: Russell Scott
Trustee: Jason Scheffers

The Township Board Meeting was called to order by Supervisor VanderWeele at 7:03 pm. Pledge of Allegiance was recited.

Seven people in attendance, which included Fire Chief Kizer, and 3 guests from the Road Commission of Kalamazoo County.

Supervisor VanderWeele proposed that we make an Amendment to our Agenda this evening. Mark Worden from RCKC would be right after the Liabilities, and add the Museum discussion to first on the list of NEW Business.

Trustee Scheffers supported. All yes vote. Passed.

Consent Agreement

- A. Minutes, a motion made by Supervisor VanderWeele to approve the minutes, with Trustee Scheffers supported. Passed.
- B. Approval of Liabilities, this was combined with the vote of the minutes.

ROADS: Mark Worden from RCKC, presented us with suggested roads that need attention this year. All 4 suggested are preventative maintenance.

1. AB Ave – Van Kal to East of Van Kal
2. C Ave – 2nd to 6th St
3. Kitz Way
4. Owen Dr – 6th to Hart

A motion was made by Trustee Scott to agree to fix these 4 roads, Treasurer Stoneburner supported. Roll call vote taken: Trustee Scheffers, YES, Supervisor VanderWeele, YES, Treasurer Stoneburner, YES, Trustee Scott, YES, Clerk Venema, YES. All YES vote, passed.

Mark Worden also stated that Adobe Road would be first on the list to finish what was started last fall. He said he would have the contract to us tomorrow. Phone # for RCKC is 269-381-3171 for question

Received Reports:

Clerks Report: Death Report: February- 3

Working on many cemetery items. Many phone calls with residents, recent burials and future spring burials for cremains. I worked on bids for our lawn mowing for the cemeteries.

Had all 4 members of the Board of Review come in and take an oath and sign the book for the next 2 year term. Our Drug Free Policy has been signed and filed. I typed our current Noise Ordinance, which was originally typed up in 1974. Currently working on our budget for 2023-2024 year, with Treasurer and Supervisor. Working out glitches with our new phone system, as we get used to it. Had meeting with our insurance agents. The Server for our computers is arriving on March 21, 2023. We are in the process of scheduling our yearly audit.

Treasurers' Report:

Insured Cash Sweep: \$ 264,684.44
 Current tax: \$ 808,880.82
 Trust & Agency: \$ 497.27
 General Account: \$ 414,684.15 including ARPA Funds
 Fire Withholding: \$

Kalamazoo Community Foundation: \$237,397.86 As of January 31, 2023.

Building Department Report: February 2023

Building Permits		\$
Electrical Permits		\$
Mechanical Permits		\$
Zoning/Compliance Permits		\$
Totals		\$

Planning Commission Meeting

Planning Commission met on March 7, 2023, Trustee Scheffers gave us a synopsis of the meeting.

Fire Department Report

Given by Fire Chief Kizer

For the month of February, 2023 Alamo Fire Department responded to 48 Incidents. The nature of these calls are as follows:

Incidents:

- 19 EMS calls
- 8 PI Accidents
- 2 Initial Aids, 1-Cooper, 1-Otsego
- 10 Powerlines Down
- 7 Misc.

Year to date calls: 94

Training:

- 2/6 Building Construction
- 2/18 CE Blitz
- 2/20 District Knowledge

Operations:

End year budget purchase request.

Personnel:

Laura Hoffman is going to take a 6 month leave of absence.

Public Relations/Fire Prevention:

No Public Relations to report.

Fire Chief Kizer went over the list of items that the Fire Department would like to purchase with funds that were not used in the current budget year. The items add up to approximately \$53,300. Trustee Scheffers made a motion to approve, Trustee Scott supported. Roll Call Vote was taken, Trustee Scheffers, YES, Supervisor VanderWeele, YES, Treasurer Stoneburner, YES, Clerk Venema, YES, Trustee Scott, YES. All yes votes, passed.

Chief Kizer also mentioned that we start thinking about the future of another new truck, or reframing a current one. He also invited the Board to attend one of their Fire Officers Meetings on the 4th Monday night of each month.

Citizen comments: Supervisor VanderWeele asked if anyone had any comments, and apologized for not asking sooner in the evening. No Comments.

OLD BUSINESS:

NEW BUSINESS:

Museum: Sell? Zoned Commercial, at the time. Question on whether to have it appraised was brought up. No need at this time. It was brought up to take bids or list with a realtor. Clerk Venema made a motion to have Trustee Scheffers call realtors. Supported by Trustee Scott. Passed.

We will list it. Trustee Scheffers will call Jason Veenstra first and then Jaqua if Veenstra doesn't take it on.

Cemetery: Clerk Venema presented the 2 lawn mowing bids for our Alamo Cemeteries. Trustee Scheffers made a motion to accept the bid from HD Lawncare, Treasurer Stoneburner supported. We did a Roll Call Vote. Trustee Scheffers, YES, Supervisor VanderWeele, YES, Treasurer Stoneburner, YES, Trustee Scott, YES, and Clerk Venema, YES. All Yes vote. Passed. Clerk Venema will call Jacob at HD Lawncare to Tuesday.

Retention Services: We voted on 15 different businesses. Assessors, Attorneys and Computer IT, Building Inspector, Ordinance officer, Auditors, Banking, Web designer, Bank, Insurance, Lawn mowing, plowing, Engineers, Consultants, Cemetery.

Otsego Library Board: Cathi Deshaine is willing to serve on the Library Board, to take the place of Robin Rowe, who recently resigned. Supervisor VanderWeele made a motion to appoint her, Trustee Scheffers supported. Passed.

Citizen comments:

Chief T. Kizer, asked when our budget meeting is: Monday, March 20, at 6 pm.

Board Comments;

Trustee Scheffers: Mentioned that Dick Bennett suggested we should put some kind cable in the new parking area at Rector Community Park.

Trustee Scott: Would like to suggest we buy new AED Equipment, to replace outdated ones. Fire Chief Kizer will check into obtaining 2, for the Township Hall and Rector Community Park.

Treasurer Stoneburner: I will settling taxes with the County on Thursday, March 16, 2023. She also mentioned she had called her cousin, about a type of enclosure they had that could be an example for the museum bell, we would like to enclose.(Trustee Scheffers mentioned that Mr. Hoekstra could build us a an enclosure for it.

Clerk Venema: Mentioned that she hired JD Treeworks to trim a branch plus other damage from a tree in Liberty Cemetery, branch was hanging over a garage belonging to the neighbor. We changed the office hours, now 9 to 3 pm on Monday, Tuesday, and Thursday, also by appointment.

Supervisor VanderWeele: Informed us that Oshtemo Township’s Supervisor is resigning. Board of Review is currently happening this week.

Adjournment

Treasurer Stoneburner made a motion to adjourn. Trustee Scheffers supported the motion. Motion passed. Adjournment @ 8:26 pm.

Respectfully Submitted, Clerk Barb Venema,

DRAFT