

## June 12, 2023- Township Board Meeting Minutes

The Board Meeting of the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, MI 49009.

### Board Members Present:

Supervisor: Gail VanderWeele  
Treasurer: Mary Stoneburner  
Clerk: Barb Venema  
Trustee: Russell Scott  
Trustee: Jason Scheffers

The Township Board Meeting was called to order by Supervisor VanderWeele at 7:03 pm.  
Pledge of Allegiance was recited.

8 people in attendance.

Citizens Comments: None

**SPARKS GRANT:** Leah Goodman and team presented drawings and proposal that they would like to submit for the Grant for Rector Community Park. A motion was made by Trustee Scheffers to submit this proposal. Supervisor VanderWeele supported. A rollcall vote was done. Trustee Scheffers, Yes, Supervisor VanderWeele, Yes, Treasurer Stoneburner, No, Trustee Scott, Yes, Clerk Venema, Yes, 4 to 1 vote, Motion Passed.

### Consent Agreement

- A. Minutes, a motion made by Trustee Scheffers to approve minutes, supported by Trustee Scott, Motion Passed.
- B. Liabilities, a motion made by Supervisor VanderWeele to approve the liabilities, supported by Trustee Scheffers, passed.

### Received Reports:

**Clerks Report:** Death Report: Did not receive as of yet.

\*Cemetery work continues, burials, trimming in cemeteries, my deputy clerk and I had a training on the cemetery software program.

\*New Website is soon to be launched, working on input and correcting out dated things on our current website.

\*Flyers are available concerning Tire Recycling this summer.

\*Flyers are available about our recycling on Oct 14.

### Treasurers' Report:

Insured Cash Sweep: \$ 366,136.74  
Current tax: \$ 108.82

Trust & Agency: \$ 469.82  
 General Account: \$ 186,960.12  
 ARPA Account: \$ 303,728.04  
 Special Fire Protection: \$150,660.96  
 Fire Withholding: \$

**Kalamazoo Community Foundation: \$248,494.73 As of April 30, 2023.**

**Building Department Report: May 2023**

Building Permits	6	\$645.00
Electrical Permits	6	\$ 570.00
Mechanical Permits	11	\$1,030.00
Zoning/Compliance Permits	0	\$ .00
<b>Totals</b>	<b>23</b>	<b>\$2,245.00</b>

**Planning Commission Meeting**

Planning Commission met on June 6, 2023. Trustee Scheffers gave us a synopsis of the meeting. The PC provided the Board of Trustees information and application from Julie Johnston for Land Use Plan. She will be invited to the July Board of Trustees Meeting.

**Fire Department Report**

Given by in Chief Kizer.

For the month of May, 2023 Alamo Fire Department responded to 27 Incidents. The total calls for the year is 181.

Training: Vehicle Fire and Hot Air Balloon Training was held.

Chief Kizer is working on 10 year plan concerning our truck repairs, replacement and finances etc.

A brief discussion on decommissioning Truck 181. A motion was made by Trustee Scheffers to decommission Truck 181, due to safety reasons. It will have its emblems removed and painted black, and placed with Bidergy to be sold. Treasurer Stoneburner supported. Roll call vote taken, Trustee Scott, Yes, Treasurer Stoneburner, Yes, Supervisor VanderWeele, Yes, Trustee Scheffers, Yes, and Clerk Venema, Yes, Passed.

**OLD BUSINESS:**

**Fire Station Repair:** A motion was made to accept the bid from Southwest Home Improvements LLC to fix the Fire Station Roof. Trustee Scott made the motion, Treasurer Stoneburner supported. All aye vote, motion passed. Trustee Scheffers to organize everything, his company VanDam & Krusinga, will make sure painting and extras are done.

Fire Chief Kizer will check on what will be done with the siren. That is what caused the damage in the first place.

**Museum:** Sell or demolish? A motion was made to get an environmental inspection done. Trustee Scott made the motion to spend up to \$2,000 for the inspection to be done. Clerk Venema supported. Trustee Scheffers will take care of getting this inspection done. All aye vote, passed.

**ARPA:**

We reviewed the list of things we have used ARPA funds for, the list of things we still plan on, and the things that have been mentioned, but not really brought to fruition yet.

**Ordinance 46-83 final approval:** An approval was needed to publish and make final. Trustee Scheffers made a motion to approve, transfer of parcel from RI to Ag. Trustee Scott supported. Roll call vote was taken, Trustee Scheffers, Yes, Supervisor VanderWeele, Yes, Treasurer Stoneburner, Yes, Trustee Scott, Yes, and Clerk Venema, Yes. 5 yes votes, passed.

**NEW BUSINESS:**

**Hall Rental:** Clerk Venema, presented a new contract for possibly renting the Township Hall again. Clerk is to check into what our insurance coverage is.

**Mowing at Rector Community Park:** Little League is not interested in mowing after Little League season is finished. Steve Tolliver, caretaker for the park, (mows for the Little League during their season) stated he would mow for remaining summer season. Some discussion was had. Things are not decided. Tabled it for now.

**Resolution of Guidelines for Applicants requesting consideration for Poverty Exemption:** This is needed for our Assessor. It needs to be in our file, and the assessor will keep on file. Treasurer Stoneburner made a motion to accept this Resolution. Trustee Scheffers supported. All aye vote, motion passed.

**New front Doors for Township Hall:** Treasurer Stoneburner brought to our attention that the doors for the front of Township Hall, had been purchased but had not been approved by the Board of Trustees. The doors were discussed at the February 13, 2023 meeting previously. Discussion was had at the February meeting, but we did not pick from the bids that were obtained from other companies. The Treasurer noted that this situation should not be repeated, when we order from a company without prior permission. A motion was made by Trustee Scheffers to approve of the doors, now as of our June Meeting and have them installed by Reliable Glass. Motion supported by Supervisor VanderWeele. All aye vote. Passed.

**Citizen comment: None**

**Board Comments:**

Trustee Scott: Commented on the Little League mowing of park. He doesn't agree with them not wanting to pay for mowing for rest of summer.

Treasurer Stoneburner: Printing off the summer taxes. We have many ants and bugs around and in our building. Will be calling a pest control company.

Supervisor VanderWeele: She stated that our Township Office staff will be meeting with representatives from the Kalamazoo Foundation.

**Adjournment**

Trustee Scheffers made a motion to adjourn. Treasurer Stoneburner supported the motion. Motion passed.  
Adjournment @ 9:08 pm.

Respectfully Submitted, Clerk Barb Venema,

DRAFT